

Minutes of Travis County Emergency Services District #3

August 31, 2015

Attached to and incorporated into these minutes is a copy of the official agenda for the August 31, 2015 meeting.

Under Agenda Items 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:02 p.m. A quorum was established with Commissioners Edd New, John Villanacci, Carroll Knight, Gina Starr-Hill, and David Detwiler attending.

Fire department personnel present at the meeting included: Fire Chief Wittig; Training Chief Hartigan; Battalion Chief Patton; Business Mgr. Holloway; Office Mgr Bluemel, Eng. Ramsdell, and Capt. Lyngaas.

Under Agenda Item 3: There were no general comments from visitors at this time.

Under Agenda Item 4: Commissioner Villanacci moved to approve the minutes of the June 29, 2015 regular meeting. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Villanacci moved to approve the minutes of the July 21, 2015 special meeting. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 6: Commissioner Starr-Hill moved to approve Treasurer's monthly report for June 2015, Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 7: Commissioner Knight moved to authorize expenditures over \$2,000.00 each, written from June 26, 2015 to July 31, 2015. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 8: Commissioner Starr-Hill moved to approve Treasurer's monthly report for July 2015, Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 9: Commissioner Knight moved to authorize expenditures over \$2,000.00 each, written from August 1, 2015 to August 27, 2015. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 10: There was detailed discussion regarding the Certified 2015 Taxable Property Values and the calculations involved to create the 2015 Effective Tax Rate of .0828 /\$100.

Under Agenda Item 11: The 2015-16 Proposed Budget was reviewed and discussed. Commissioner Starr-Hill moved to approve the 2015-16 Proposed Budget as presented. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 12: Five (5) proposed Seven Year Strategic Plans and Financial Models were reviewed and discussed which had varying property tax rates for analysis compared to the Approve Budget.

Under Agenda Item 13: After discussion of the Approved Budget Commissioner Villanacci moved to propose a property tax rate of .09000/\$100. Commissioner Knight seconded the proposed rate, which carried unanimously.

Under Agenda Item 14: It was noted that the proposed tax rate of .09000/\$100 was higher than the effective tax rate of .0828/\$100. There was discussion regarding the need for public notices and meetings to be held at future dates. The Business Manager was instructed to prepare the needed notices and contract with the Austin American Statesman for Property Tax Hearing notices to be held on September 17th and 21st at 6:00 p.m. at 4111 Barton Creek Blvd.

Under Agenda Item 15: The adoption of the proposed tax rate would be voted on at the monthly meeting to be held on September 28th after required Property Tax Hearings and Notices were held.

Under Agenda Item 16: The record shows that a sales tax collection report was presented by Chief Wittig.

Under Agenda Item 17: Fire Chief Wittig presented the Status Report for August.

Under Agenda Item 18: Commissioner President New announced the next ESDCC meeting will be held September 26, 2015 at Station 302.

Under Agenda Item 19: Commissioner President New announced the next board meetings to be held September 28, 2015, and October 26, 2015. Commissioner President New, also, reiterated the special hearing dates at 6:00 p.m. September 17, 2015, and September 21, 2015.

Under Agenda Item 20: There being no further business, Commissioner President New moved to adjourn the meeting at 8:53 p.m., which carried unanimously.

Respectfully submitted,

Carroll Knight, Commissioner
(Minutes taken by Herb Holloway)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, August 31, 2015 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approval of minutes of the June 29, 2015 regular meeting of the District.
5. Review and approval of minutes of the July 21, 2015 SPECIAL meeting of the District.
6. Review and approval of the Treasurers' monthly report for June 2015.
7. Approve payments over \$2,000 from June 26 to July 31, 2015.
8. Review and approval of the Treasures monthly report for July 2015.
9. Approve payments over \$2,000 from August 1 to August 27, 2015.
10. Review and discuss Effective Tax Rate along with Certified 2015 Taxable Property Values.
11. Discuss, review, comment and possibly approve the 2015-16 Proposed Budget
12. Discuss, review, comment and possibly approve the Seven Year Strategic Plan and Financial Model.
13. Discussion on the proposed 2015-16 TCESD#3 Tax Rate and possibly approving such rate for needed publication and public hearings.
14. Discussion and approval of possible public notice publication and dates for public hearings.
15. Possible approval of Adopted Tax Rate or setting of a future date to adopt such rate.
16. Review Sales Tax Statistics.
17. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Projects
18. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting date.
 2. Commissioner Announcements (no action will be taken on any such announcements)
19. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
20. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ M. on August 28, 2015.

By: _____ Kurstin Bluemel, Office Manager